

EFL Teacher

Position	EFL Teacher
Reporting to	Academic Manager
Team Management	None
Last review of job description	Nov 2021
Suitable for remote working?	0%
Suitable for Core Hours?	No

British Study Centres Young Learners (BSC YL) runs English summer courses in the United Kingdom, Ireland, France and Malta for International students aged 8-17. There are multiple positions available in various locations during June, July and August. EFL Teacher positions are non-residential. Full details of our centres, please see our website: <https://www.british-study.com/en/learners/young-learners/>

Purpose of the role

Our EFL Teachers are responsible for delivering outstanding lessons to our students as well as completing all necessary paperwork and academic admin, such as filling in registers, writing reports, and attending academic meetings. All EFL teacher positions are non-residential. All Teachers hold a key role in delivering our high-quality products in our Young Learner Centres.

Responsibilities

Academic

- Plan and deliver high quality, fun and engaging lessons
- Teach between 15 and 30 hours a week
- Follow the BSC syllabus
- Complete registers, records of work and weekly plans in a timely manner
- Complete any necessary other administration e.g. observation paperwork, handing out student questionnaires, student reports
- Assist in the placement testing and induction of new students
- Attend and participate in academic meetings

Safeguarding

- Promote and safeguard the welfare of children and young persons you are responsible for and come into contact with
- Adhere to the BSC Young Learners safeguarding policy
- Attend safeguarding training during induction

Requirements

Essential

- CELTA/ Trinity or equivalent
- High level of computer literacy, particularly MS Office, email and use of databases
- Excellent lesson planning skills
- Ability to work well in a team
- Ability to remain calm under pressure
- Enthusiasm for summer school life
- Right to work in the UK, France, Malta and/or Ireland (depending on the respective centre)

Desirable

- Experience of working in a summer school
- Experience of working with young learners
- Experience of working with multi-nationality students
- Current valid First Aid certificate
- Child Protection and Safeguarding training
- Experience of British Council inspections

****If your interview is successful, you will be invited to attend one of BSC YL's 'Assessment Days' for EFL Teachers in which you will have a chance to meet other prospective candidates, ask questions about what to expect and gain more insight into how the centres work.***

Conditions

- Competitive weekly salary depending on qualifications, experience and centre size. Pay scale available on request.
- EFL teacher positions are non-residential
- EFL Teachers are provided with two BSC YL t-shirts or polo shirts. Uniform is compulsory if on Activity duty. Smart Casual is necessary during teaching hours.
- All references will be followed up and any gaps in CVs will need to be explained.
- Reference requests will ask specifically whether there is any reason that they should not be employed in situations where they have responsibility for, or substantial access to, persons under 18.
- Criminal background checks in the form of a DBS (Disclosure & Barring Service) for UK residents, Garda Vetting for Irish residents, PVG for Scotland, 'Certificate of Good conduct' for France, 'Conduct Certificate' Malta as well as a police check from your country of residence (if not a UK or Irish resident) will be requested.
- Proof of identity and qualifications will be required. Only those with the right to work in the UK, Ireland, France or Malta are eligible for any BSC YL position.
- Team employees should provide evidence of being double vaccinated against COVID19. Failing this, a thorough Covid19 risk assessment and safety protocols will need to be followed at the centre where any contracts are offered.

Values

- Aim Higher** We proactively make suggestions and solutions for challenges and opportunities.
- Collaborate:** We are team players -we treat everyone with respect and understand that we succeed collectively, not as individuals.
- Communicate:** We communicate in a timely way with clarity, respect and transparency.
- Customer Focus:** We seek to provide consistent high quality experiences that customers will remember.
- Employee Focus:** We seek to reward and recognise excellence and innovation within our employees.