

# RISK ASSESSMENT

## (To serve BSC YL Centres in the UK, Ireland, France and Malta)

Coronavirus (aka Covid-19 or 2019-nCoV)

Revised on: 08/12/2021

Risk (Theme)	Who is at risk?	Control measures	Likelihood	Severity	Risk rating	Notes
<b>Coronavirus Outbreak</b>  - Human-to-human Transmission/Secondary - Transmission Infection	All	<ul style="list-style-type: none"> <li>- Avoid travel and locations in areas in which people tend to congregate, such as</li> <li>+ Airports, train stations &amp; trains, bus stations &amp; busses</li> <li>+ Supermarkets &amp; shopping centres</li> <li>+ Gyms, sports facilities, swimming pools, etc.</li> <li>+ Schools*, libraries, museums, etc.</li> <li>- <b>All instances to be thoroughly documented on a case-by-case basis.</b></li> <li>- Avoid visits to hospitals and other medical facilities.</li> <li>- If a case is suspected, NHS 111 is to be phoned.</li> <li>- Medical facilities (including GP surgeries, dentists, hospitals, physiotherapists) and pharmacies should only be visited if necessary following NHS 111 advice.</li> <li>- <b>BSC YL will ensure that IPC measures are applied when dealing with all suspected cases and first aid.</b></li> <li>- (UK Centres) Follow updates from UK Government - <a href="https://www.gov.uk/coronavirus">https://www.gov.uk/coronavirus</a></li> <li>- (French Centres) Follow updates from the French Government - <a href="https://www.gouvernement.fr/en/covid-19-information-and-guidance">https://www.gouvernement.fr/en/covid-19-information-and-guidance</a></li> <li>- (Irish Centre) Follow updates from the Irish Government - <a href="https://www.gov.ie/en/campaigns/c36c85-covid-19-coronavirus/">https://www.gov.ie/en/campaigns/c36c85-covid-19-coronavirus/</a></li> <li>- (Maltese Centre) Follow updates from the Maltese Government - <a href="https://www.visitmalta.com/en/covid-19/">https://www.visitmalta.com/en/covid-19/</a></li> <li>-</li> </ul> <p style="text-align: right; font-size: small;">*See 'School/Centre Closure' section. *See 'First Aid' section.</p>	High	High	<b>18-23</b>	<p>Although all cases reported have originated from Wuhan (China), the number of cases reported in the UK is recorded as being among one of the highest in the world. All of the secondary cases have a direct or indirect epidemiological link to Wuhan. The late detection of an imported case (e.g. an asymptomatic or mild case) in an EU/EEA country and in the UK without the application of appropriate infection prevention and control measures has resulted in human-to-human transmission. Therefore, the continued risk of secondary transmission in the community setting remains estimated to be high.</p> <p>Secondary transmission has occurred in EU/EEA countries and in the UK among close contacts, for instance close family members. In order to continue to combat secondary transmission in the community and healthcare settings, BSC YL will ensure that timely and rigorous infection prevention and control measures (IPC) are applied when dealing with suspect cases.</p> <p>Measures to reduce the risk posed by mass gatherings include interpersonal distancing measures to avoid crowding and organisational measures, such as cancellation, postponement or re-arrangement of an event. These measures include other non-pharmaceutical countermeasures, such as <b>hand and respiratory hygiene</b>.</p> <p><b><u>BSC YL Emergency Number - + 44 7767 100 580</u></b></p>

Action level		
<b>Points:</b> 1-3 4-9 10-12 13-17 18-25	<b>Risk:</b> Negligible Acceptable Moderate High Intolerable	<b>Action:</b> No action necessary Tolerable risk – managed through systems and control measurements Close monitoring required, unlike event with severe consequences. Action necessary to reduce the risk Immediate action – cease the activity or do not start

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<b>Monitoring the 'New' Coronavirus Omicron 'Mutated' Variant currently in the UK</b>  <ul style="list-style-type: none"> <li>- South African Omicron strain</li> </ul>	All	<ul style="list-style-type: none"> <li>- Avoid travel and locations in areas in which people tend to congregate, such as               <ul style="list-style-type: none"> <li>+ Airports, train stations &amp; trains, bus stations &amp; busses</li> <li>+ Supermarkets &amp; shopping centres</li> <li>+ Gyms, sports facilities, swimming pools, etc.</li> <li>+ Schools*, libraries, museums, etc.</li> </ul> </li> <li>- <b>All instances to be thoroughly documented on a case-by-case basis.</b></li> <li>- Avoid visits to hospitals and other medical facilities.</li> <li>- If a case is suspected, NHS 111 is to be phoned.</li> <li>- Medical facilities (including GP surgeries, dentists, hospitals, physiotherapists) and pharmacies should only be visited if necessary following NHS 111 advice.</li> <li>- <b>BSC YL will ensure that IPC measures are applied when dealing with all suspected cases and first aid.</b></li> </ul> <p style="text-align: center;"><b><u>Follow 'Omicron' updates from the respective BSC YL (Country) governments</u></b></p> <ul style="list-style-type: none"> <li>- (UK Centres) Follow updates from UK Government - <a href="https://www.gov.uk/coronavirus">https://www.gov.uk/coronavirus</a></li> <li>- (French Centres) Follow updates from the French Government - <a href="https://www.gouvernement.fr/en/covid-19-information-and-guidance">https://www.gouvernement.fr/en/covid-19-information-and-guidance</a></li> <li>- (Irish Centre) Follow updates from the Irish Government – <a href="https://www.gov.ie/en/campaigns/c36c85-covid-19-coronavirus/">https://www.gov.ie/en/campaigns/c36c85-covid-19-coronavirus/</a></li> <li>- (Maltese Centre) Follow updates from the Maltese Government - <a href="https://www.visitmalta.com/en/covid-19/">https://www.visitmalta.com/en/covid-19/</a></li> </ul>	High	High	<b>18-23</b>	<p>All viruses, including coronaviruses, can change over time. This can lead to different strains of the virus with different characteristics. While there are many different tiny changes in the genetic sequence of the virus, there are the main strain (also called variants) which is currently circulating more quickly is Omicron.</p> <p>The variant is believed to have originated in <b>South Africa</b> (on November 24, according to WHO) and brought on a fresh surge of infections. The WHO said that the first known confirmed B.1.1.529 infection was from a specimen collected on November 9. – <a href="https://www.who.int/news/item/28-11-2021-update-on-omicron">https://www.who.int/news/item/28-11-2021-update-on-omicron</a></p> <p>Omicron is a virus that is closer to being a beta variant of covid19. The government cannot give an estimation right now, how dangerous it is but it has more than 30 mutations which are quite thought-provoking for experts. its transmission is more rapid than ever. It's common for mutated viruses to change over time – meaning coronavirus has mutated. When a virus such as Covid-19 enters the body, it begins to multiply quickly. Each time it multiplies, there is a chance that the virus may slightly change. This process is called mutation. More new strains are likely to arise and it's also possible for new strains to mix to create even more new variants.</p> <p style="text-align: right;"><b><u>BSC YL Emergency Number - + 44 7767 100 580</u></b></p>	
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		*See 'School/Centre Closure' section. *See 'First Aid' section				
<b>Coronavirus Symptoms</b> <ul style="list-style-type: none"> <li>- Dry Cough</li> <li>- Difficulty breathing</li> <li>- Fever</li> <li>- Sneezing</li> <li>- Myalgia</li> <li>- Fatigue</li> <li>- Signs of pneumonia</li> <li>- Chest pain</li> <li>- Shortness of breath</li> <li>- Change or loss of taste and smell</li> <li>- Gastrointestinal discomfort</li> </ul>	All	<ul style="list-style-type: none"> <li>- All measures in accordance with the <a href="#">BSC YL COVID19 Contingency Plan 2022</a> are taken.</li> <li>- All BSC YL team members made aware of symptoms for every team member or student.</li> <li>- The individual with symptoms (staff or students) is to be quarantined (to be supervised by the Welfare Team) and tested at the centre.</li> <li>- Call NHS 111.</li> <li>- BSC YL Centres will have Lateral tests (for free) and PCR tests (for a fee) readily available at the centres and will initial these tests immediately if necessary</li> <li>- <b>If any case is suspected, BSC YL Central YL must be informed immediately.</b></li> <li>- <b>All instances to be thoroughly documented on a case-by-case basis using incident and report forms.</b></li> </ul>	Moderate	Moderate	10-12	<p>Generally, these infections cause more severe symptoms in people with weakened immune systems, or underlying health problems. These symptoms are often a byproduct of the common cold or the flu, so displaying these do definitively mean that the patient has contracted 2019-nCoV. Several studies indicate mild disease in 10-60% of children, predominantly presenting as a febrile upper respiratory tract disease. The course of disease in children tends to be milder, shorter and with mild respiratory or gastrointestinal symptoms, however also severe disease has been reported.</p> <p>Early identification of cases to ensure rapid isolation is of paramount importance to prevent further spreading of the virus in the community. Based on current knowledge of 2019-nCoV clinical presentation, the <u>most commonly observed symptoms are fever, cough, myalgia, fatigue and other non-specific respiratory symptoms</u>, similar to those for other respiratory virus infections.</p> <p><b><u>BSC YL Emergency Number - + 44 7767 100 580</u></b></p>
<b>Current Travel guidance and procedures when entering England &amp; Wales (and the Red Lists in wider Europe).</b> <ul style="list-style-type: none"> <li>- Students</li> <li>- Team Members</li> <li>- Group Leaders</li> <li>- Agents</li> </ul>	All	<p><i>*These updates will be monitored daily and this Risk Assessment will be updated as soon as guidance changes. The below guidance and measures follow concerns about the newly identified Omicron variant of Covid, which has also led to quarantine being reintroduced for travellers from some African countries.</i></p> <p>Currently, every traveller entering the UK now needs to take a PCR test within 48 hours of arrival.</p>	High	High	18-23	<p>The assessment of possible transmission of 2019-nCoV on an aircraft needs to be undertaken on a case-by-case basis. This individual risk assessment should consider the index case classification, the symptoms and disease severity during the flight, and the timing of possible contact tracing in relation to the flight.</p> <p>As of November 30<sup>th</sup>, the UK has introduced new Covid19 protocols in connection to the Omicron strain regarding travel and transit in the UK. Please refer to the <a href="#">BSC YL Contingency Plan 2022</a> for further</p>

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- Third-party visitors		<p>It follows concerns about the newly identified Omicron variant of Covid, which has also led to quarantine being reintroduced for travellers from some African countries.</p> <p><b>What is the new rule for PCR tests?</b></p> <p>If you are entering the UK from a foreign country (apart from Ireland), you have two days to take a PCR test - a lateral flow test will no longer be accepted.</p> <p>The PCR test must be booked before you travel, and bought privately from a government-approved list of providers.</p> <p>While you are waiting for a result, you must self-isolate - whether or not you have been vaccinated. You can stop self-isolating if your test is negative.</p> <p><b>Why has this change been introduced?</b></p> <p>There are concerns that a new variant, known as Omicron - which was identified in southern Africa - may not respond as well to vaccines. Health Secretary Sajid Javid said it could be the most infectious variant so far.</p> <p><b>Which countries are on the red list now?</b></p> <p>Ten southern African countries have been added to the UK's <a href="#">travel red list</a>, because of fears about Omicron. These are South Africa, Namibia, Zimbabwe, Botswana, Lesotho, Eswatini, Angola, Mozambique and Zambia. The only people allowed to enter the UK from these countries are UK or Irish nationals, or UK residents.</p>				<p>information on preventative BSC YL Covid19 control measures.</p> <p><b><u>BSC YL Emergency Number - + 44 7767 100 580</u></b></p>
<b>Action level</b>						
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		<p>They will have to pay for and self-isolate in a pre-booked government-approved hotel for 10 days. Rates are: 10 days (11-nights) for one adult - £2,285 Additional adult (or child over 11) - £1,430 Children aged five to 11 - £325</p> <p>What other rules are there for travelling to the UK? All travellers coming to the UK must <a href="#">fill in a passenger locator form</a> - even if they are just passing through - which they need to fill in 48 hours or less before their journey.</p> <p><b>Before travelling to the UK</b> Fully vaccinated passengers travelling to the UK from many other countries no longer have to take a Covid test before setting off.</p> <p>This applies to people vaccinated <a href="#">in the UK, the EU, the US and dozens of other recognised countries</a> - including Brazil, Hong Kong, India, Pakistan and Turkey. You must be able to <a href="#">prove you are fully vaccinated</a>.</p> <p>The changes also apply to under-18s resident in one of these countries, whether or not they are vaccinated.</p> <p>What if I'm unvaccinated?</p> <p>If you aren't fully vaccinated - and you're over 18 - you need to: take a <a href="#">PCR or lateral flow/antigen test</a> (not a free NHS test) in the three days before you travel to the UK <a href="#">take a test on or before day two and on or after day eight after your return</a>.</p>				

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		<p>self-isolate at home for 10 days after arrival in the UK</p> <p><a href="#">Test to Release</a> will remain an option for unvaccinated passengers to England who want to shorten their quarantine.</p> <p style="text-align: center;"><b>What's happening in Europe?</b></p> <p>Some European countries are tightening rules.            In France, <a href="#">from 15 December, over-65s must have had a booster jab to travel or visit restaurants and museums</a>. It is not clear whether this will apply to UK visitors.            People in England and Wales can now show they have had a third dose using the <a href="#">NHS Covid Pass</a>.</p> <p><i>(Please refer to the following websites below for Malta, Ireland and France passenger locator form equivalents)</i></p> <p>Malta – <a href="https://www.maltairport.com/declarationforms/">https://www.maltairport.com/declarationforms/</a>            Ireland - <a href="https://www.gov.ie/en/publication/ab900-covid-19-passenger-locator-form/">https://www.gov.ie/en/publication/ab900-covid-19-passenger-locator-form/</a>            France - <a href="https://passportvisa.org/what-is-passenger-locator-form-for-france/">https://passportvisa.org/what-is-passenger-locator-form-for-france/</a></p> <p>Rules can change quickly, not only for Europe, but for all countries. You should <a href="#">keep checking the UK Foreign Office rules</a> for your destination for the latest updates.</p>				

Action level		
<b>Points:</b>	<b>Risk:</b>	<b>Action:</b>
1-3	Negligible	No action necessary
4-9	Acceptable	Tolerable risk – managed through systems and control measurements
10-12	Moderate	Close monitoring required, unlike event with severe consequences.
13-17	High	Action necessary to reduce the risk
18-25	Intolerable	Immediate action – cease the activity or do not start

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		<p style="text-align: center;"><b><u>Red List Countries traveling to France and the Dark Red List traveling to Malta</u></b></p> <p><b><u>France</u></b></p> <p>Afghanistan, Belarus, Brazil, Costa Rica, Cuba, Georgia, Mauritius, Moldova, Montenegro, Pakistan, Russia, Serbia, Suriname, Turkey and Ukraine.</p> <p>For further information on travel restrictions/guidance to France please refer to: <a href="https://www.diplomatie.gouv.fr/en/coming-to-france/coronavirus-advice-for-foreign-nationals-in-france/">https://www.diplomatie.gouv.fr/en/coming-to-france/coronavirus-advice-for-foreign-nationals-in-france/</a></p> <p><b><u>Malta</u></b></p> <p style="text-align: center;"><b><u>Dark Red List</u></b></p> <p>Afghanistan, Algeria, Angola, Anguilla, Antarctica, Antigua and Barbuda, Aruba, Bahamas, Bangladesh, Barbados, Benin, Bolivia, Bosnia and Herzegovina, Bonaire, Sint Eustatius and Saba, Botswana, Bouvet Island, Brazil, British Virgin Islands, Brunei, Brunei Darussalam, Burkina Faso, Burundi, Cambodia, Cameroon, Central African Republic, Chad, Comoros, Congo, Cook Islands, Costa Rica, Cote d'Ivoire, Curacao, Democratic Republic of Congo, Dominican Republic, Dominica, Ecuador, El Salvador, Eritrea, Eswatini, Egypt, Ethiopia, French Guiana, Gambia, Ghana, Grenada, Guatemala, Guadeloupe, Guinea, Guinea-Bissau, Guyana, Haiti, Honduras, Ivory Coast, Kazakhstan, Kenya, Kiribati, Kyrgyzstan,</p>				

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		<p>Lesotho, Liberia, Madagascar, Malawi, Mali, Martinique, Mayotte, Marshall Islands, Mauritius, Mayotte, Mexico, Mongolia, Micronesia (country), Montenegro, Montserrat, Mozambique, Nauru, Nepal, New Caledonia, Nicaragua, Niger, Nigeria, Niue, Norfolk Island, Northern Cyprus, Pakistan, Papua New Guinea, Paraguay, Peru, Philippines, Pitcairn, Reunion, Saint Barts, Saint Lucia, Saint Martin (French part), Saint Pierre and Miquelon, Saint Vincent and the Grenadines, Samoa, Serbia, Senegal, Seychelles, Sierra Leone, Sint Maarten (Dutch part), Solomon Islands, Somalia, South Sudan, Sri Lanka, Sudan, Suriname, Syria, Tajikistan, Tanzania, Thailand, Timor-Leste, Togo, Tonga, Turkmenistan, Turks and Caicos Islands, Tuvalu, Ukraine, Uganda, United States, minor outlying Islands Uzbekistan, Vanuatu, Venezuela, Virgin Islands (British), Wallis and Futuna, Western Sahara, Yemen, Zambia, Zimbabwe.</p> <p>For further information on travel restrictions/guidance to Malta please refer to: <a href="https://www.visitmalta.com/en/info/traffic-light-system/">https://www.visitmalta.com/en/info/traffic-light-system/</a></p>				
Keeping staff, students, suppliers, agents and partners up-to-date with BSC YL Covid19 protocols	All	<p><b><i>BSC YL support agents/students with purchasing these government approved PCR tests (before traveling to the centre/or they'll be readily available to buy at the Centre.)</i></b></p> <ul style="list-style-type: none"> <li>- <i>All agents will receive a centre specific 'Covid19 Contingency Plan' information from BSC-Young Learners from receive to pass on to the students before they arrive outlining UK Government and NHS advice and guidelines regarding Coronavirus and what to do should they develop symptoms.</i></li> <li>- <i>Schools have been asked to add slides to student inductions presentations outlining the NHS advice for</i></li> </ul>				<b><u>BSC YL Emergency Number - + 44 7767 100 580</u></b>

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		<p><i>preventing the spread of infection and letting students know what to do should they begin to develop symptoms.</i></p> <ul style="list-style-type: none"> <li>- Schools should display the Public Health England/Scotland/Ireland 'Advice on the Coronavirus (Malta and France will display the equivalent)</li> <li>- for places of education' poster and provide hand sanitizers for students and team members at several locations around each building.</li> <li>- BSC YL will provide free masks for students and staff</li> <li>- Possible entry screening subject to England's/Scotland's/Ireland's travel protocols.</li> <li>- Any course participants (IGLS, students, team members, etc.) will need to have their temperatures taken upon arrival at the centres. This will provide a base-line through which to recognize early symptoms and monitor developments throughout their visit.</li> </ul>				
<b>Border Closures &amp; Travel Restrictions</b> <b>International Health Regulations (IHR) when centres are in action</b>	All	<ul style="list-style-type: none"> <li>- Accommodation and care will be available to all students who are unable to return home (in liaison with the host centre and according to the terms &amp; conditions)</li> <li>- Programmes will continue and students will be relocated upon completion of programme to begin new courses in alternate location.</li> <li>- Decisions on behalf of BSC YL staff and students made with IHR/NHS/government advice. *</li> </ul> <p><i>*See 'School/Centre Closure' section.</i></p>	High	Moderate	<b>18-23</b>	<p>Based on evidence from modelling studies, mainly relating to influenza pandemics, borders closures may delay the introduction of the virus into a country only if they are almost complete and when they are rapidly implemented during the early phases, which is feasible only in specific contexts (e.g. for small, isolated, island nations.). Available evidence does not support recommending border closures which will cause significant secondary effects and societal and economic disruption in the EU and UK.</p> <p>There is evidence that close contact of people increases transmission and spread of the virus during travel. This measure refers to travel restrictions (e.g. airport and train station closures) implemented within a country or region to prevent or limit the geographical extent of virus transmission.</p> <p><b><u>BSC YL Emergency Number - + 44 7767 100 580</u></b></p>

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<b>Groups arriving from (Red) High Risk countries According national governments</b>	All	<ul style="list-style-type: none"> <li>- According to UK Law, the status of countries will be allocated into a Red Country based on Covid Risk factors.</li> <li>- BSC YL will monitor Government guidance until then</li> <li>- Passengers from Red countries – take a pre-departure test, quarantine at a government authorized hotel, take a PCR test on Day 2 and further testing on day 8.</li> <li>- BSC YL Central will monitor news across the globe and how the pandemic is affecting each region.</li> </ul> <p>For the full list of Red List countries traveling to UK, Ireland, France and Malta please refer to the section (above): <b>Current Travel guidance and procedures when entering England &amp; Wales (and Red Lists in wider Europe).</b></p>	High	High	<b>18-23</b>	<p>The key factors in deciding which list a destination is placed on will be:</p> <ul style="list-style-type: none"> <li>• The percentage of their population that have been vaccinated</li> <li>• The rate of infection</li> <li>• The prevalence of variants of concern</li> <li>• The country's access to reliable scientific data and genomic sequencing</li> </ul>
<b>When to purchase/take a PCR test?</b>	All	<p>If you have symptoms of COVID-19 Get a PCR test as soon as possible if you have any of these symptoms:</p> <ul style="list-style-type: none"> <li>• A high temperature</li> <li>• A new, continuous cough</li> <li>• Loss or change to taste or smell</li> <li>• If you have had a positive result on a lateral flow test</li> <li>• If you have had an inconclusive PCR test result</li> </ul>	High	High	<b>18-23</b>	PCR Tests are available to buy at the designated BSC YL Centre.

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Supplying and Supervising PCR Tests	All	<p><b>Groups must book tests from the Governments approved list of private providers (website found in notes) if required to according to the government’s guidance. (Equivalent guidance will be provided for Malta, Ireland and France)</b></p> <ul style="list-style-type: none"> <li>- BSC YL will help with the research, sourcing and ordering authorized PCR Tests and storing them safely for traveling groups.</li> <li>- PCR Tests are not provided free if charge by BSC YL</li> <li>- Tests will be ready upon arrival in the UK for groups/students if required</li> <li>- Tests will be reviewed immediately before buying and after purchasing.</li> <li>- Students over 16 years old are required to test themselves</li> <li>- Students under 16 years old will be tested by a team member wearing PPE</li> <li>- Testing rooms will be at the centre and are clean and organized and all staff and students must wear PPE</li> <li>- If the PCR test returns positive, the individual must self-isolate for ten days from the point of the positive PCR test.</li> <li>- If the PCR test is negative, they may return to onsite learning within school.</li> <li>- Close contacts of the individual will be sought in school, the whole 'house' bubble will self-isolate for 10 days after the PCR test result.</li> <li>- Where testing occurs offsite, BSC YL will help to arrange travel arrangements and will accompany groups during testing.</li> </ul>	High	High	18-23	<a href="https://www.gov.uk/government/publications/list-of-private-providers-of-coronavirus-testing">https://www.gov.uk/government/publications/list-of-private-providers-of-coronavirus-testing</a>

Action level		
<b>Points:</b> 1-3 4-9 10-12 13-17 18-25	<b>Risk:</b> Negligible Acceptable Moderate High Intolerable	<b>Action:</b> No action necessary Tolerable risk – managed through systems and control measurements Close monitoring required, unlike event with severe consequences. Action necessary to reduce the risk Immediate action – cease the activity or do not start

# RISK ASSESSMENT

## (To serve BSC YL Centres in the UK, Ireland, France and Malta)

Coronavirus (aka Covid-19 or 2019-nCoV)

Revised on: 08/12/2021

Risk (Theme)	Who is at risk?	Control measures	Likelihood	Severity	Risk rating	Notes
		All PCR testing procedures will adhere to the <a href="#">BSC YL Contingency Plan 2022</a> .				
<b>PCR Testing offsite for Red Countries</b>	All	- Red Country passengers will be tested in a managed quarantined hotel in accordance to the government procedures. For complete guidance and procedures, please see the website in the notes)	High	High	<b>18-23</b>	<a href="https://www.gov.uk/guidance/booking-and-staying-in-a-quarantine-hotel-when-you-arrive-in-england">https://www.gov.uk/guidance/booking-and-staying-in-a-quarantine-hotel-when-you-arrive-in-england</a>
<b>Free (Rapid) Lateral Testing at the centres</b>	All	<p><b><i>BSC YL Testing will have free Lateral Testing at the centre.</i></b></p> <p style="text-align: center;"><b>When to take?</b></p> <p>Regularly if you have no symptoms. (The Welfare Team will regularly test staff/students.)</p> <p style="text-align: center;"><b>About Rapid lateral flow tests</b></p> <p>About 1 in 3 people with COVID-19 do not have symptoms but can still infect others. Lateral flow tests help to identify those who could be spreading the disease without knowing they have it, with up to</p>	High	High	<b>18-23</b>	

Action level		
<b>Points:</b> 1-3 4-9 10-12 13-17 18-25	<b>Risk:</b> Negligible Acceptable Moderate High Intolerable	<b>Action:</b> No action necessary Tolerable risk – managed through systems and control measurements Close monitoring required, unlike event with severe consequences. Action necessary to reduce the risk Immediate action – cease the activity or do not start

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Revised on: 08/12/2021

Risk (Theme)	Who is at risk?	Control measures	Likelihood	Severity	Risk rating	Notes
		one in three people experiencing no symptoms at all. They help to prevent many additional people becoming infected over time by quickly identifying hidden cases. Lateral flow tests work similarly to pregnancy tests and will usually show a result within 30 minutes. PCR tests are processed in labs and could take up to 72 hours to get results				
<b>Staff Vaccinations and Staff 'Lateral' Testing</b>	All	<p><b>Every staff member will receive a compulsory Lateral Rapid test upon arrival.</b></p> <p><b>Every staff member has to provide evidence of having received 2 Covid19 vaccinations at the 1<sup>st</sup> stage of recruitment.</b></p> <p>The rates of vaccinations are happening are different rates across the world. It could be that very country is moving at the same pace as each other.</p> <p>All staff must have had a complete double dosage/course of one of the following vaccines at least 14 days before you arrive in the UK:</p> <ul style="list-style-type: none"> <li>- Oxford/AstraZeneca.</li> <li>- Pfizer BioNTech.</li> <li>- Moderna.</li> <li>- Janssen (single dose vaccine)</li> <li>- Sinovac-CoronaVac.</li> <li>- Sinopharm Beijing.</li> </ul>	Moderate	High	<b>18-23</b>	The following websites will be reviewed weekly (and this Risk Assessment amended immediately) UK- <a href="https://coronavirus.data.gov.uk/details/vaccinations">https://coronavirus.data.gov.uk/details/vaccinations</a> Ireland - <a href="https://covid19.trackvaccines.org/country/ireland/">https://covid19.trackvaccines.org/country/ireland/</a> France – <a href="https://www.schengenvisainfo.com/news/france-recognises-5-covid-19-vaccines-for-travel/">https://www.schengenvisainfo.com/news/france-recognises-5-covid-19-vaccines-for-travel/</a> Malta - <a href="https://www.schengenvisainfo.com/news/malta-recognises-only-ema-approved-vaccines-for-travel/">https://www.schengenvisainfo.com/news/malta-recognises-only-ema-approved-vaccines-for-travel/</a>
<b>Action level</b>						
<b>Points:</b> 1-3 4-9 10-12 13-17 18-25	<b>Risk:</b> Negligible Acceptable Moderate High Intolerable		<b>Action:</b> No action necessary Tolerable risk – managed through systems and control measurements Close monitoring required, unlike event with severe consequences. Action necessary to reduce the risk Immediate action – cease the activity or do not start			

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Revised on: 08/12/2021

Risk (Theme)	Who is at risk?	Control measures	Likelihood	Severity	Risk rating	Notes
		<p>- Covaxin.</p> <ul style="list-style-type: none"> <li>- All BSC YL will follow all COVID19 health and safety precautions regardless of teams/or students receiving doses.</li> <li>- BSC YL Central will collect personal data (conforming to BSC YL GDPR Policy) on staff before contracts to confirm confirmation of any vaccinations</li> <li>- BSC YL will follow vaccinations updates from every country and update procedures and this Risk Assessment accordingly.</li> </ul> <p style="text-align: center;"><b><u>For the Government approved Vaccines in Ireland, France and Malta</u></b></p> <p>Please refer to:</p> <p>Ireland - <a href="https://covid19.trackvaccines.org/country/ireland/">https://covid19.trackvaccines.org/country/ireland/</a>            France – <a href="https://www.schengenvisainfo.com/news/france-recognises-5-covid-19-vaccines-for-travel/">https://www.schengenvisainfo.com/news/france-recognises-5-covid-19-vaccines-for-travel/</a>            Malta - <a href="https://www.schengenvisainfo.com/news/malta-recognises-only-ema-approved-vaccines-for-travel/">https://www.schengenvisainfo.com/news/malta-recognises-only-ema-approved-vaccines-for-travel/</a></p>				
<b>Border Closures &amp; Travel Restrictions</b> - International Health Regulations (IHR)	All	<ul style="list-style-type: none"> <li>- Accommodation and care will be available to all students who are unable to return home (in liaison with the host centre and according the terms &amp; conditions)</li> <li>- Programmes will continue and students will be relocated upon completion of programme to begin new courses in alternate location.</li> </ul>	High	Moderate	<b>18-23</b>	Based on evidence from modelling studies, mainly relating to influenza pandemics, borders closures may delay the introduction of the virus into a country only if they are almost complete and when they are rapidly implemented during the early phases, which is feasible only in specific contexts (e.g. for small, isolated, island nations.). Available evidence does not support recommending border closures which will cause significant secondary effects and societal and economic disruption in the EU and UK.

Action level		
<b>Points:</b> 1-3 4-9 10-12 13-17 18-25	<b>Risk:</b> Negligible Acceptable Moderate High Intolerable	<b>Action:</b> No action necessary Tolerable risk – managed through systems and control measurements Close monitoring required, unlike event with severe consequences. Action necessary to reduce the risk Immediate action – cease the activity or do not start

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Risk (Theme)	Who is at risk?	Control measures	Likelihood	Severity	Risk rating	Notes
		<ul style="list-style-type: none"> <li>- Decisions on behalf of BSC YL staff and students made with IHR/NHS/government advice. *</li> </ul> <p style="text-align: center;">*See 'School/Centre Closure' section.</p>				There is evidence that close contact of people increases transmission and spread of the virus during travel. This measure refers to travel restrictions (e.g. airport and train station closures) implemented within a country or region to prevent or limit the geographical extent of virus transmission.
<b>Managing coronavirus, at the Quarantine Centre at Wycliffe College</b>	All	<ul style="list-style-type: none"> <li>- Allows quarantine for up-to 5 full days in a managed quarantine site (the day you arrive in England is day 0)</li> <li>- Managed/and monitored by the Centre Manager and Welfare Manager (who'll always be wearing PPE whilst maintaining social distancing)</li> <li>- Centre Management teams and the Welfare Teams receive rigorous quarantine centre training</li> <li>- Quarantining groups will be allocated a Welfare Leader/and or Activity Leader to support them</li> <li>- Students with symptoms will be monitored by the Welfare Leaders with action taken in accordance to quarantine measures as outlined in the <a href="#">BSC YL Contingency Plan-2022</a>.</li> <li>- Student groups take a coronavirus (COVID-19) test on the day specified by government travel guidance</li> <li>- Groups must follow quarantine rules even if fully vaccinated (if the students are from a country that has to quarantine upon arrival.)</li> <li>- Student temperatures are taken/and recorded twice a day (during breakfast and lunch times)</li> </ul>	High	High	<b>18-23</b>	Please refer to the <a href="#">BSC YL Covid19 Contingency Plan</a> <b>BSC YL Emergency Number - + 44 7767 100 580</b>

Action level		
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Revised on: 08/12/2021

Risk (Theme)	Who is at risk?	Control measures	Likelihood	Severity	Risk rating	Notes
		<ul style="list-style-type: none"> <li>- Groups will be allocated into their own house group (Meal and Accommodation) bubbles</li> <li>- Students will not participate in main centre social programme activities during quarantine</li> <li>- The Welfare/Activity Leader will arrange alternative Covid19 activities in the quarantine centre</li> <li>- Students attend English lessons during the afternoons at the main centre when there are activities or excursions occurring for the other students</li> <li>- Daily House &amp; Centre cleaning inspections to be carried out when students attend English lessons</li> <li>- When the quarantine days are over then the student/groups will be immersed into the centre according to their allocated 'house' bubbles and English placement levels.</li> </ul>				
<b>Allocating students into the same House Bubbles</b>	All	<ul style="list-style-type: none"> <li>- Students are always allocated into 'House Bubble' groups before arrival</li> <li>- Students will always be in the same accommodation, meal and activity groups (House Bubbles)</li> <li>- Students will always be supervised by the same Activity Leaders and Welfare Leaders within these groups</li> <li>- Staff always have to wear masks</li> <li>- Students are free to not to wear masks inside the accommodation</li> <li>- Registers for these house groups will be made accordingly (separate registers for classes)</li> <li>- Unfortunately, students from other house bubbles will not mix for activities (only for lessons.)</li> </ul>	High	High	18-23	Please refer to the <a href="#">BSC YL Covid19 Contingency Plan</a> <b>BSC YL Emergency Number - + 44 7767 100 580</b>

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Risk (Theme)	Who is at risk?	Control measures	Likelihood	Severity	Risk rating	Notes
<b>Social Distancing Inside</b>	All	<ul style="list-style-type: none"> <li>- Students will be kept in house bubbles (the accommodation, activity and meals are the same groups), they will be in different classroom bubbles depending on their language level. Students will be urged to minimize contact with each other and be aware of each other's personal space within house bubbles. There will be areas of the centre where it will not be possible to segregate groups easily. In these areas the staff will be responsible for monitoring and advising pupils as they see fit and will encourage more frequent sanitizing of hands and touched surfaces. Face coverings must be worn traveling to every activity and in every classroom.</li> <li>- Class sizes will be restricted to 2-meter distances between students and staff. Staff: Student ratios will depend on the centre.</li> <li>- The seating must be forward facing. It is recognized that in some of the smaller classrooms that this may not be possible so additional control measures have been put in place such as Perspex screens to help protect the teacher from front row sneezes etc.</li> <li>- A one-way system will be set up within the centre pass each other in corridors. Where this is not possible, individuals should either step back into a doorway to allow the other person to pass, or pass each other quickly and turn their heads to face away from each other as they do so. Staff and or pupils should not congregate in corridors or other common areas to chat.</li> <li>- The one-way system will be indicated by BSC YL signage throughout the building.</li> <li>- BSC YL Team Members</li> <li>- Steam Members will be required to maintain 2m social distancing from pupils and each other wherever possible.</li> <li>- Staff may only need to be in close proximity to students</li> </ul>	High	High	18-23	Please refer to the <a href="#">BSC YL Covid19 Contingency Plan</a> <b>BSC YL Emergency Number - + 44 7767 100 580</b>
<b>Action level</b>						
<b>Points:</b> 1-3 4-9 10-12 13-17 18-25	<b>Risk:</b> Negligible Acceptable Moderate High Intolerable			<b>Action:</b> No action necessary Tolerable risk – managed through systems and control measurements Close monitoring required, unlike event with severe consequences. Action necessary to reduce the risk Immediate action – cease the activity or do not start		

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		<ul style="list-style-type: none"> <li>- due to an emergency or a behavioral accident or incident Only teachers (wearing PPE) can operate across house bubbles to facilitate the delivery of the school timetable. Activity Leaders and Welfare Leaders will always be allocated to the same house group.</li> <li>- All staff should try and keep their distance from students and other staff as much as they can, ideally 2 metres from other adults.</li> <li>- Note: Social distancing, according to Government guidance, is maintaining a 2m distance from others. Where this is not possible, 1m+ is acceptable. 1m+ means, 1m-2m plus a control measure such as a face covering. If a face covering is not available, the interaction should be limited to 15 minutes or less.</li> </ul>				
<b>Social Distancing Outside</b>	All	<ul style="list-style-type: none"> <li>- Students should be encouraged by centre teams not to gather in groups when moving from lesson to lesson or activity to activity as well as not queueing in large congested groups to access buildings.</li> <li>- Students should also avoid contact with students with other houses. This must be monitored by Centre Management.</li> <li>- Teams must observe social distancing from each other and from pupils, external/suppliers' contractors or other visitors at all times.</li> <li>-</li> </ul>	High	High	<b>18-23</b>	Please refer to the <a href="#">BSC YL Covid19 Contingency Plan</a> <a href="#">BSC YL Emergency Number - + 44 7767 100 580</a>
<b>Keeping safe in Classrooms</b>	All	<ul style="list-style-type: none"> <li>- Wearing masks is compulsory for staff and students</li> <li>- If a student misses a lesson because of Covid19 (isolation/or displaying symptoms) then the student will join online via the BSC YL Hybrid classrooms</li> </ul>	High	High	<b>18-23</b>	Please refer to the <a href="#">COVID19 Centre Contingency Plan</a> to learn more about hybrid classrooms.

Action level		
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		<ul style="list-style-type: none"> <li>- Teachers will be notified by the Academic Manager classroom changes, and of any changes made to access and egress to teaching areas.</li> <li>- This may include adopting a one-way system where a room as two doors. Classroom doors can be propped open to avoid the need for pupils to queue outside. This may not be feasible for health &amp; safety reasons in some corridors, in which case, guidance will be produced by the Centre Manager.</li> <li>- Where a classroom has been reconfigured i.e. desks moved so that they are forward facing etc. these should not be moved (except for minor adjustments to improve spacing) without reference to the Host Centre Liaison Officer.</li> <li>- Teachers may need to adjust their working practices to ensure they remain 2m from pupils unless other mitigation is in place.</li> <li>- Teachers will need to familiarise themselves with layouts in rooms to which they have been timetabled.</li> <li>- Seating plans must be used within classrooms for track and trace purposes.</li> <li>- Teachers will avoid using paper where possible</li> </ul>				
<b>Games and Activities</b>	All	<ul style="list-style-type: none"> <li>- Students will be kept in consistent 'house' groups and outdoor sports prioritised where possible. If this is not possible then large indoor spaces must be used.</li> <li>- Evening activities will be encouraged to be spent outside when possible, failing this, they will be spent only in-house spaces/rooms</li> </ul>	High	High	<b>18-23</b>	Please refer to the <a href="#">BSC YL Covid19 Contingency Plan</a> <b>BSC YL Emergency Number - + 44 7767 100 580</b>
<b>Action level</b>						
<b>Points:</b> 1-3 4-9 10-12 13-17 18-25		<b>Risk:</b> Negligible Acceptable Moderate High Intolerable				<b>Action:</b> No action necessary Tolerable risk – managed through systems and control measurements Close monitoring required, unlike event with severe consequences. Action necessary to reduce the risk Immediate action – cease the activity or do not start

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		<ul style="list-style-type: none"> <li>- Staff should refer to the Activity Manager about individual sports. Away games / fixtures must be cancelled until further notice.</li> <li>- External coaches may still come onto site but must ensure that social distancing is maintained, and face coverings are worn. External facilities may also be used in line with Government guidance.</li> <li>- Team sports can be played in line with the national governing body but inter school competitions are not permitted until further notice.</li> <li>- No outside spectators will be permitted on site.</li> <li>- Staff must ensure that pupils are wearing face coverings at all times walking to and from activities. Face coverings can only be removed when their activity starts.</li> <li>- Each sport will have to be reviewed individually and in accordance with any relevant governing body guidance.</li> <li>- All equipment and facilities are cleaned before and after every session</li> </ul>				
<b>Meal times</b>	All	<ul style="list-style-type: none"> <li>- Use of communal seating and eating areas poses a higher risk of viral spread</li> <li>- All groups and students eat meals in their 'house bubbles'</li> <li>- There will be different serving times (staggered) to serve different houses</li> <li>- Students/Staff can only remove masks to eat</li> <li>- Carefully sign posted in and out systems</li> <li>- All staff members and students to adhere to 2-meter rules</li> </ul>	High	High	<b>18-23</b>	Please refer to the <a href="#">BSC YL Covid19 Contingency Plan</a> <b><u>BSC YL Emergency Number - + 44 7767 100 580</u></b>

Action level		
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Traveling with suppliers (Taxis/Coaches)	All	1. Distancing <ul style="list-style-type: none"> <li>- Extra space will be implemented to cater to Covid19 social distancing (and luggage.)</li> </ul> 2. Hand sanitiser <ul style="list-style-type: none"> <li>- Hand sanitiser stations are available on coaches/taxis for customer use as you board. If you can, bring hand sanitiser gel for use during your journey.</li> </ul> 3. Face Masks <ul style="list-style-type: none"> <li>- You are legally required to wear a face covering in coach stations and on board the coach, unless exempt. Please check and comply with the latest local guidance.</li> </ul> 4. Concerns whilst travelling <ul style="list-style-type: none"> <li>- If you have any concerns during your journey please contact the <b><u>BSC YL Emergency Number - + 44 7767 100 580</u></b></li> </ul> 5. Enhanced cleaning <ul style="list-style-type: none"> <li>- Regular aerosol-based disinfection with a high-performance antiviral solution, sometimes called 'fogging' is in place. Key touch points including handrails, armrests, seat belts and toilets are also cleaned regularly using a high-performance antiviral cleaning solution.</li> </ul> 6. Toilets (coaches) (depending on the size of vehicle) <ul style="list-style-type: none"> <li>- On board toilets remain open and are cleaned regularly using fogging and antiviral solutions.</li> </ul> 7. Driver safety <ul style="list-style-type: none"> <li>- All of our drivers have been provided with protective equipment including visors, masks, gloves, hand sanitiser and protective cab screens. Please note that our drivers are not required to wear a mask behind the protective cab screen.</li> </ul> 8. Supplier Covid19 Risk Assessment <ul style="list-style-type: none"> <li>- All of our suppliers have their own Covid19 Risk Assessment which centre teams must confirm to in</li> </ul>	High	High	18-23	Please refer to the <a href="#">BSC YL Covid19 Contingency Plan</a> <b><u>BSC YL Emergency Number - + 44 7767 100 580</u></b>

### Action level

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Risk (Theme)	Who is at risk?	Control measures	Likelihood	Severity	Risk rating	Notes
		connection to this <a href="#">BSC YL Covid19 Risk Assessment</a> .				
<b>Ventilation</b>	Student Houses	<ul style="list-style-type: none"> <li>- The Welfare Team have been instructed to prop open doors to common rooms to allow air to circulate within each building. Staff should open windows, where possible and practical, to further increase circulation.</li> <li>- Staff will have to use their judgement, through dynamic assessment, when opening windows, to avoid letting in rain or allowing the room to become too cold. Each building and each room is different so a standard ruling is not appropriate.</li> <li>- Considerations will include:               <ul style="list-style-type: none"> <li>- Allow fresh air into rooms / corridors much as possible but keep doors and windows closed, when the room is unoccupied for longer periods, in order to reduce heat loss.</li> <li>- Consider room size and occupancy when deciding how much ventilation is required, along with the position and number of windows.</li> <li>- Consider moving IT, or other electrical equipment, away from window areas where possible.</li> <li>- Fixed air conditioning in rooms should be disabled by Maintenance in order to prevent use as they are recirculation units.</li> <li>- Doors must not be propped open using fire extinguishers and must be closed immediately in the event of a fire / emergency evacuation or when leaving a room empty (where staff are not in direct control) for an extended period i.e. lunch times and at the end of the school day. Welfare Leaders should check doors and windows as part</li> </ul> </li> </ul>	High	Moderate	<b>13-17</b>	Ventilation will occur in partnership with the Host Centre.
<b>Action level</b>						
<b>Points:</b> 1-3 4-9 10-12 13-17 18-25		<b>Risk:</b> Negligible Acceptable Moderate High Intolerable				<b>Action:</b> No action necessary Tolerable risk – managed through systems and control measurements Close monitoring required, unlike event with severe consequences. Action necessary to reduce the risk Immediate action – cease the activity or do not start

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		of their routine.				
<b>Daily 'House' Common Room Inspections</b>	All	<ul style="list-style-type: none"> <li>- Welfare Teams will perform daily Inspections of common areas in every student house</li> <li>- All common areas, table tops and side areas will be wiped over during recorded inspections</li> <li>- The Welfare Manager will manage these inspections and sign off the Welfare Leaders house files to ensure that inspections have been completed.</li> </ul>	High	Moderate	<b>13-17</b>	These inspections will occur during lesson time. The cleaning of bedrooms and toilets is organized separately.
<b>Laundry Rota</b>	All	<ul style="list-style-type: none"> <li>- Laundry Rotas are implemented by 'house' bubbles to maintain social distancing.</li> <li>- Laundry is one student at a time</li> <li>- Laundry is collected one student at a time using laundry bags/baskets (never mixed together)</li> </ul>	High	Moderate	<b>13-17</b>	The Laundry Rota will be confirmed with all students and Group Leaders during 'social distanced' house meetings.
<b>Exposure &amp; IPC measures</b> <ul style="list-style-type: none"> <li>- Incubation period</li> <li>- Hygiene</li> <li>- PPE</li> <li>- Prevention</li> </ul>	All	<ul style="list-style-type: none"> <li>- Washing and sanitizing hands often – particularly after taking public transport- Covering your cough or sneeze with a tissue, then throwing it in a bin</li> <li>- Encouraging colleagues and students to stay at home if they feel unwell</li> <li>- Avoiding touching eyes, nose, and mouth with unwashed hands</li> <li>- Avoiding close contact with people who are unwell</li> <li>- Cleaning and disinfecting frequently touched objects</li> <li>- Importance of personal hygiene must be reiterated on daily basis.</li> <li>- Anti-bacterial gels will be provided in classrooms, the cafeteria and other common areas, and staff and students will be actively encouraged to use these regularly.</li> </ul>	High	High	<b>18-23</b>	<p>Anyone that remains well for 14 days after contact with someone with confirmed coronavirus is unlikely to have been infected and can resume normal daily activities.</p> <p>During a community mitigation phase, this measure refers to persons presenting with an acute respiratory infection and probable or confirmed 2019-nCoV virus infection, who do not need hospital care. These individuals would usually be requested to voluntarily remain at home or in a designated setting, in a single, dedicated, adequately ventilated room and preferably use a dedicated toilet while displaying symptoms or for a defined period of time. This recommendation will be revised if new information becomes available on the infectious period for 2019-nCoV.</p> <ul style="list-style-type: none"> <li>- The 2019-nCoV virus is now thought to be able to survive on surfaces for <u>up to 72 hours</u>.</li> </ul>

Action level		
<b>Points:</b> 1-3 4-9 10-12 13-17 18-25	<b>Risk:</b> Negligible Acceptable Moderate High Intolerable	<b>Action:</b> No action necessary Tolerable risk – managed through systems and control measurements Close monitoring required, unlike event with severe consequences. Action necessary to reduce the risk Immediate action – cease the activity or do not start

# RISK ASSESSMENT

## (To serve BSC YL Centres in the UK, Ireland, France and Malta)

Coronavirus (aka Covid-19 or 2019-nCoV)

Revised on: 08/12/2021

Risk (Theme)	Who is at risk?	Control measures	Likelihood	Severity	Risk rating	Notes
		<ul style="list-style-type: none"> <li>• Groups will be allocated specific areas within the meeting point to congregate for role calls.</li> <li>• Groups will be allocated specific queuing times for meals and the Welfare Team will ensure that 2 metre social distancing is practiced between groups.</li> <li>• Groups will each have their own, specifically allocated eating areas/tables to allow them to remove their masks without endangering others.</li> </ul> <ul style="list-style-type: none"> <li>- PPE will be provided to all course participants.</li> <li>- To help prevent further transmission, all post and supply deliveries should be left untouched for 72 hours before opening or should be disinfected with spray or wipe capable of eliminating 99% of bacteria and viruses.</li> <li>- The Welfare Team will conduct daily temperature takings of each person affiliated with BSC YL and keep record.</li> <li>- At residential centres, the Welfare Team will ensure reusable facemasks are washed in disinfectant detergent which can eliminate 99% bacteria and viruses bi-weekly and will wear disposable gloves when handling other people's facemasks.</li> </ul>				<ul style="list-style-type: none"> <li>- Under most circumstances, the amount of <u>infectious</u> virus on any contaminated surfaces is likely to have decreased significantly by 72 hours.</li> </ul> <p>Mass gatherings increase the amount contact between people which may lead to the introduction of the virus into the community hosting the event and/or facilitate virus transmission and spread.</p> <p>Current estimates suggest a median incubation period from five to six days for COVID-19, with a range from two to up to 14 days. Modelling studies suggest that the incubation period can be from 2.3 before symptom onset and up to 14 days.</p> <p>Hands should be thoroughly cleaned with soap and water or alcohol sanitiser before putting on and after taking off PPE</p>
<b>External Visitors to the centre</b>	All	<ul style="list-style-type: none"> <li>- Arrangements are in place for any visitors/ contractors on site. All protocols and expectations shared.</li> <li>- Strict Visitor Policy in place for BSC YL suppliers with a sign in and sign out system.</li> <li>- All Visitors will be supervised and will strictly adhere to Social Distancing</li> <li>- All Visitors to wear PPE. This should be documented as part of the risk assessment carried out by the Centre Team.</li> </ul>	Moderate	Moderate	<b>10-12</b>	The Centre Manager in collaboration with the host centre liaison officer will confirm any outside contractor/supplier/agent entering the premises.

Action level		
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<b>First Aid &amp; PPE</b> - Personal precautions - Treatment - CPR	All	- Be aware of cross-contamination: <ul style="list-style-type: none"> <li>• Wear gloves or cover hands when dealing with open wounds</li> <li>• Cover cuts and grazes on your hands with waterproof dressing</li> <li>• Dispose of all waste safely</li> <li>• Do not touch a wound with your bare hand</li> <li>• Do not touch any part of a dressing that will come in contact with a wound.</li> <li>• All staff must wear masks</li> <li>• If possible, ask the patient to wear a mask as well.</li> </ul> - Personal Protective Equipment (PPE) includes: <ul style="list-style-type: none"> <li>• Two personal use face shields for each team member to be worn at all times.</li> <li>• Disposable masks for when administering first aid.</li> <li>• Disposable gloves for when administering first aid.</li> </ul>	Moderate	Moderate	10-12	The majority of paediatric 2019-nCoV cases have been mild and self-limited infection with few hospitalisations.  The vast majority of incidents do not involve getting close to a casualty where the first aider would come into contact with cough droplets. Sensible precautions will ensure effective casualty treatment can be provided.  The UK government recommends that when providing assistance to an individual who is symptomatic and may have COVID-19, wherever possible, the person should be placed away from others. If there is no physically separate room, others who are not involved should be asked to provide assistance by staying at least 2 metres away from the individual.  If barriers or screens are available, these may be used.
<b>Monitoring Mental Health</b>	All	- The virus outbreak will affect people (students and staff) in different ways. Those people who fall into a higher risk groups or are shielding family members may have some level of anxiety about coming back into the workplace after months away. - BSC YL have taken an active approach to supporting wellbeing, mental health and resilience, including bereavement support is in place. - BSC YL have counseling sessions available for students as well as weekly student journey questionnaires for students to request 1-1s. - The Welfare Team will actively monitor student welfare and report and incidents of concern.	Moderate/ High	Moderate	10-12	All staff members will adhere to the <a href="#">BSC YL Safeguarding and Child Protection Policy</a> to follow best practise for managing mental health.  <b><u>BSC YL Emergency Number - + 44 7767 100 580</u></b>
<b>Action level</b>						
<b>Points:</b> 1-3 4-9 10-12 13-17 18-25	<b>Risk:</b> Negligible Acceptable Moderate High Intolerable			<b>Action:</b> No action necessary Tolerable risk – managed through systems and control measurements Close monitoring required, unlike event with severe consequences. Action necessary to reduce the risk Immediate action – cease the activity or do not start		

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Risk (Theme)	Who is at risk?	Control measures	Likelihood	Severity	Risk rating	Notes
		<ul style="list-style-type: none"> <li>- BSC YL Central will also provide additional support for Staff Members during this time</li> </ul>				
<b>School/Centre/Workplace Closure</b> <ul style="list-style-type: none"> <li>- Closures to be determined by:               <ul style="list-style-type: none"> <li>• Charlie Tweddle (BSC YL Managing Director)</li> </ul> </li> </ul>	All	<ul style="list-style-type: none"> <li>- Students and school team to be informed in person, if possible, by the Centre Management Team (students, group leaders and teachers) or the Sales team.</li> <li>- An email will be sent by sales team to all students and team members informing them of the closure, its potential duration and suitable channels for further updates and enquiries.</li> <li>- The sales team to send email to YL Operations Team.</li> <li>- Centre Managers to liaise with YL Operations Team and inform all centre/school team members.</li> <li>- Centre Manager, with support from Senior Operations Team, to take ultimate responsibility for updates to and enquiries from the school team</li> <li>- Further details regarding advice to students on staying, returning home etc. to be determined at the time according to circumstances by YL Operations Team.</li> <li>- School closure will be determined by Charlie Tweddle – BSC YL – Managing Director.</li> </ul>	Moderate/ High	Moderate	<b>10-12</b>	<p>Reactive closures of schools may be necessary as a consequence of widespread virus transmission in the community and educational settings. Reactive school and day-care closures will probably not reduce the impact of the epidemic, but may be enforced, due to high absenteeism and operational issues, especially if the spread of 2019-nCoV coincides with the ongoing influenza season in an EU/EEA country or in the UK. As with proactive school closures, the timing and duration of the closures will need to be carefully considered on a case-by-case basis.</p> <p>The 2019-nCoV can transmit from person-to-person at workplaces and in other public settings where people gather in contained spaces for long periods. Viral transmission may therefore be reduced by decreasing the frequency and length of social interactions and the physical contacts between individuals. However, there are still insufficient data available to assess the extent of 2019-nCoV transmission in these settings. Workplace measures refer to a variety of actions to reduce the risk of transmission in the workplace and the community.</p> <p><b><u>BSC YL Emergency Number - + 44 7767 100 580</u></b></p>
<b>Bullying</b> <ul style="list-style-type: none"> <li>- Xenophobia</li> <li>- Racism</li> <li>- Blame</li> </ul>	All	<ul style="list-style-type: none"> <li>- Monitor signs of xenophobia and racism.</li> <li>- Discourage xenophobic and racist behaviour and remind that such behaviour will not be tolerated.</li> <li>- Remind everyone that <u>no one race or individual is directly responsible</u> for the pandemic and should not be held</li> </ul>	Low	N/A	<b>1-3</b>	<p>Racism and Xenophobia are types of prejudices or hostilities towards a person's race, colour, language, nationality, or national or ethnic origin. While some communities are particularly vulnerable, any ethnic group can be the target. Intolerant discourse in the media can lead to increased racist/xenophobic behaviour, including in the form of scapegoating in times of crisis.</p>

Action level		
<b>Points:</b> 1-3 4-9 10-12 13-17 18-25	<b>Risk:</b> Negligible Acceptable Moderate High Intolerable	<b>Action:</b> No action necessary Tolerable risk – managed through systems and control measurements Close monitoring required, unlike event with severe consequences. Action necessary to reduce the risk Immediate action – cease the activity or do not start

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Risk (Theme)	Who is at risk?	Control measures	Likelihood	Severity	Risk rating	Notes
		accountable or be discriminated against as a result of the outbreak.				Many blame the Chinese for not having alerted other governments sooner as to contain the outbreak. <b><u>BSC YL Emergency Number - + 44 7767 100 580</u></b>
<b>Hospitalization &amp; Quarantine</b> - Residential Self-isolation & Quarantine - Shielding	All	<ul style="list-style-type: none"> <li>- The primary objective is to contain the virus and those infected are to self-quarantine.</li> <li>- In the event that a student has been exposed to 2019-nCoV:               <ul style="list-style-type: none"> <li>+ Alert line manager.</li> <li>+ Line manager to inform YL Operations Team.</li> <li>+ YL Operations Team to inform agent/BSC Sales team (and parents, if warranted).</li> </ul> </li> <li>- 1 male quarantine bedroom with private bathroom to be available at each residential centre. <b><u>(Please refer to the BSC YL Contingency Plan 2022 for specific information about our quarantine centre in Wycliffe College.)</u></b></li> <li>- 1 female quarantine bedroom with private bathroom to be available at each residential centre.</li> <li>- Follow NHS 111 advice.</li> <li>- Anti-bacterial gel available in quarantine room.</li> <li>- Anyone who has come into contact with the individual suspected of having 2019-nCoV to be tested.</li> <li>- Should a <u>residential student</u> have been exposed and require quarantining beyond the end of their course, they will be quarantined for 14 days <u>and a member of the team will remain with them</u> (at a safe distance to not to be exposed to the virus).</li> <li>- <b>Should multiple students contract 2019-nCoV, the majority, whether these be those with or without nCoV-19, should remain at initial location as to avoid exposing other students and contamination of other locations.</b></li> </ul>	Moderate	High	<b>12-18</b>	<p>According to current knowledge, the clinical signs and symptoms of severe disease include fever, coughing or difficulty breathing, with the radiological findings of pneumonia. <u>Upper respiratory tract symptoms and diarrhoea may also be present.</u> Patients can present with mild, moderate, or severe illness including severe pneumonia, acute respiratory distress syndrome (ARDS), sepsis and septic shock.</p> <p>Self-quarantine of individuals with symptoms of a respiratory infection is one of the most important measures for reducing disease transmission and limiting the spread of the virus in the community during an epidemic.</p> <p>There is no evidence directly comparing the effectiveness and cost-effectiveness of self-isolation at home versus isolation in dedicated settings. In both instances, effectiveness is expected to depend on compliance with recommended behaviour and procedures.</p> <p>There is currently no specific treatment or vaccine against respiratory illness caused by coronavirus or 2019-nCoV in particular.</p> <p>Early estimates indicated that the mean incubation period for 2019-nCoV is 5.2 days.</p> <p><b>The majority of people with 2019-nCoV have recovered without the need for any specific treatment, as is the case for the common cold or seasonal flu.</b></p> <p>The latest evidence indicates that the risk of serious illness for most children and young people is low making it highly unlikely for BSC YL's students to need to shield.</p> <p><b><u>BSC YL Emergency Number - + 44 7767 100 580</u></b></p>
<b>Action level</b>						
<b>Points:</b> 1-3 4-9 10-12 13-17 18-25	<b>Risk:</b> Negligible Acceptable Moderate High Intolerable			<b>Action:</b> No action necessary Tolerable risk – managed through systems and control measurements Close monitoring required, unlike event with severe consequences. Action necessary to reduce the risk Immediate action – cease the activity or do not start		

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		<ul style="list-style-type: none"> <li>- If a student is considered to be vulnerable (more susceptible to contracting 2019-nCoV), the student may be required to participate at a distance (shielding).               <ul style="list-style-type: none"> <li>• This should be only be done at the CM's discretion alongside advisement of the YL Operations Manager, YL Managing Director and the student's parents/guardian.</li> </ul> </li> </ul>				
<b>Non-pharmaceutical measures delay &amp; mitigate Impact</b> <ul style="list-style-type: none"> <li>- Etiquette</li> <li>- Facemasks</li> <li>- Environment</li> <li>- Social distancing</li> </ul>	N/A	<ul style="list-style-type: none"> <li>- Cough into disposable tissue.</li> <li>- Wash hands with soap and warm water for 20 seconds.</li> <li>- Routinely clean frequently used objects and surfaces including but not limited to:               <ul style="list-style-type: none"> <li>+ door handles</li> <li>+ light switches</li> <li>+ toilet seats</li> <li>+ sink taps</li> <li>+ Etc.</li> </ul> </li> <li>- Clean using disinfectant detergent which can eliminate <b>99% bacteria and viruses.</b></li> <li>- Self-isolate</li> </ul>	Moderate	High	<b>18-23</b>	<p>Facemasks or respirators are used to reduce transmission and protect healthcare workers, patients and visitors against infection. Suspected 2019-nCoV cases should be offered a surgical mask which they should wear correctly while in public areas or while visiting areas where other people are present.</p> <p>It is still unclear whether the use of surgical facemasks by healthy people who might be exposed to 2019-nCoV will be beneficial. This uncertainty is mainly due to the low filtration efficiency of surgical masks, the risk of infection due to inappropriate use of the mask in high-risk community settings and the false sense of security offered by wearing a mask.</p> <p>Self-isolation of individuals with symptoms of a respiratory infection is one of the most important measures for reducing disease transmission and limiting the spread of the virus in the community during an epidemic.</p>
<b>Death</b>	All	<ul style="list-style-type: none"> <li>- YL Operations Team to be informed and supplied with full documentation, including (but not limited to):               <ul style="list-style-type: none"> <li>+ All incident reports completed as detailed as possible.</li> <li>+ All medication taken and prescribed, therapies undergone, NHS advice and consultations/appointments to be documented.</li> </ul> </li> </ul>	Low/Moderate	N/A	<b>2-10</b>	<p>The 14-day COVID-19 death notification rate for the EU/EEA and the UK was 4.1 (country range: 0-15.9) per 1 000 000 population. The rate has remained stable and a decreasing trend in the 14-day COVID-19 death notification rate in Portugal, Sweden and United Kingdom has been evident.</p>

Action level		
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						The European Centre for Disease Prevention and Control (ECDC) estimate that 24% of hospitalised COVID-19 cases reported in the EU/EEA and the UK have died.  <b><u>BSC YL Emergency Number - + 44 7767 100 580</u></b>
Date:		Signed:		Groups / Individuals taken:		
Date:		Signed:		Groups / Individuals taken:		
Date:		Signed:		Groups / Individuals taken:		
Date:		Signed:		Groups / Individuals taken:		

Action level		
<b>Points:</b>	<b>Risk:</b>	<b>Action:</b>
1-3	Negligible	No action necessary
4-9	Acceptable	Tolerable risk – managed through systems and control measurements
10-12	Moderate	Close monitoring required, unlike event with severe consequences.
13-17	High	Action necessary to reduce the risk
18-25	Intolerable	Immediate action – cease the activity or do not start