



BRITISH STUDY CENTRES
Great Things Start Here

Be Safe Charter

Measures we are taking to protect
students and staff during COVID-19

All of our centres have adopted the BSC Be Safe Charter which complies with UK government rules and guidance in order to protect the safety and well-being of our global family including our students and team.

This BSC Be Safe Charter defines our standards upon the re-opening of our study centres and the reuse of other key environments.

Prior to reopening our study centres BSC will:

ENSURE A CLEAN ENVIRONMENT

- Conduct a deep-clean of all study centre environments, such as classrooms, bathrooms, kitchens, break out areas and receptions.
- Reduce the need for students and staff to touch surfaces, items and paperwork through use of technology.
- Prepare key areas with hand sanitiser stations for frequent use.

EDUCATE & COMMUNICATE

- Support and promote Covid-19 testing wherever possible, by displaying a list of the local testing areas and methods.
- Advise students and parents accordingly on any regular testing procedures.
- Advise and share with parents, guardians and agents our policies and procedures on non-classroom based activities.
- Display posters and signs in public areas.
- Train our first aiders on the adaption of medical procedures in line with guidance from the National Health Service (NHS).
- Train our teams on new BSC Covid-19 safety policies and procedures.

REDUCE RISK

- Ensure that staff complete a health questionnaire and do not attend work if they display symptoms, have tested positive or have been in contact (within the last 14 days) with anyone who has.
- Identify a separate space if symptoms develop while onsite at one of our study centres.
- Space furniture at a suitable distance and highlight floor markers to ensure that students are distanced throughout the study centres.
- Stock study materials such as spare pens and provide online reading material to reduce the need of students sharing.
- Ensure the study centres are well-ventilated and identify the use of outdoor spaces.

If the student arrives at an airport, BSC will:

- Ensure social distancing and a face covering is worn when the student is met by the BSC Team.
- Have sanitiser and/or suitable wipes for the student to use, and food and drink available, which have been sanitised.
- Ensure that any required toilet stops are conducted in accordance with relevant safety guidelines.
- Encourage the student to contact home after safe arrival.

While in our care, BSC will:

- Communicate all safety arrangements in the student induction, including fire evacuation procedures.
- Notify the student of our designated well-being and safety team members so that they can discuss any concerns with a responsible adult.
- Enforce appropriate social distancing in all areas and restrict the number of individuals in enclosed spaces.
- Encourage frequent hand washing and good hygiene by students and team members.
- Maintain cleanliness with regular cleaning and available cleaning materials. We will pay particular attention to frequently touched surfaces such as desks and books.
- Support the use of face masks/coverings (other than for activities where this is not advised).
- Not tolerate any behaviour which is considered as bullying.
- Take all concerns seriously and be proactive to remedy individual needs.
- Ensure that the safety and well-being of our students and team are a priority.