

# ACCESSIBILITY POLICY



BRITISH STUDY CENTRES  
School of English

<b>Aim</b>	<ul style="list-style-type: none"><li>▪ Wherever possible, to provide an accessible learning environment which takes into account the physical, sensory, social, spiritual, emotional and cultural needs of all pupils, staff, parents and visitors.</li><li>▪ To challenge negative attitudes about disability and accessibility and to develop a culture of awareness, tolerance and inclusion.</li></ul>
<b>Monitor</b>	The accessibility assessment of the school premises should be undertaken annually alongside the risk assessment for the school premises.
<b>Policy</b>	British Study Centres plans, over time and within reason, to increase the accessibility of provision for all pupils, staff and visitors to the school.
<b>Last update</b>	February 2017

## PROCEDURES

1. An annual accessibility assessment will be undertaken for the school premises, academic and accommodation provision. Each school will keep the assessment on file to be referred to when approached by a potential client with special needs. The assessment should aim to:
  - Improve access to the physical environment of the school. This covers improvements to the physical environment of the school and physical aids to access education.
  - Increase access to the curriculum for students with a disability. This covers teaching and learning and the wider curriculum of the school such as participation in our social activities programme; leisure and cultural activities.
  - Improve the delivery of written information to students, staff, parents and visitors with disabilities.
  - Acknowledge that there is a need for ongoing awareness raising and training for staff in the matter of disability discrimination and the need to inform attitudes on this matter.
2. When a client with particular needs enquires about studying at a BSC school, BSC will also consult with the potential student and undertake an accessibility review based on their specific needs. This review should cover their needs in class, mobility within the school, within the city and within the accommodation.
3. Following the review BSC will assess whether its facilities match the specific requirements of the client. BSC will take all reasonable steps to ensure that the potential student is able to complete the desired course.
4. Fees for any extra services required by the client due to their special needs will be agreed in advance at the time of booking.
5. BSC will consider investments to the infrastructure of the school which increase accessibility on a case by case basis. BSC will endeavour to ensure investments are made wherever practicable taking into account costs.